**Overview:**

This Committee is made up of voting and non-voting members (staff) that aid the Students’ Legislative Council in supervising and assessing the student-oriented events, programs, and services conducted by the Students’ Union.

This Committee also receives operational reports on student facing events, programs and services managed by its sub-committees and SU staff, oversees final appeals on student club registration and funding, plans and executes all aspects of the Undergraduate Research Symposium, and evaluates awards, scholarships, and selection processes tied to its role.

Committee members are also responsible for evaluating how committee funding is distributed between undergraduate academic research, financial awards and events geared towards improving the quality of student life and experience on campus.

**List of Sub-Committees**

* Quality Money Committee
* Refugee Student Program Committee
* Teaching Excellence Awards Committee

**Supervisor:**

Nikhat Ahmed

Manager, Student Services

[nikhat.ahmed@ucalgary.ca](mailto:nikhat.ahmed@ucalgary.ca)

**Time Commitment:**

* Meeting 1-2 times per month in the Fall & Winter terms on Fridays at 10:00am-11:30am and as required by the chair.

**Responsibilities:**

* Maintain strict confidentiality of all information disclosed for committee purposes
* Read and evaluate all applications based on given rubric and criteria
* Discuss applications strengths and weaknesses
* Fully participate and contribute to meeting(s)
* Determine funding allocations and award winners
* Promote all aspects of the URS
  + Includes the application, video presentations, and Main Event
  + Read assigned research abstracts and complete pre-meeting scoring
  + Assist with set-up, execution, and teardown for URS Main Event

**Important Dates:**

* 10:00am – 11:30am, Friday, September 29, 2023 (Orientation Session)
* 10:00am – 1:00pm, Friday, October 6, 2023 (Abstract Selection Meeting)
* 10:00am – 1:00pm, Friday, November 10, 2023 (Winner Selection Meeting)
* 10:00am – 3:00pm, November 22 – 23, 2023 (URS Main Event)

**Benefits:**

* Learn more about undergraduate research being done at UCalgary
* Meet new people from across the UCalgary community
* Gain event experience
* Develop public speaking skills
* Build professional meeting and committee experience
* Add to your co-curricular record